

MANCHESTER VOLUNTEER FIRE DEPARTMENT

**400 EAST MAIN STREET
MANCHESTER, IA 52057**



Applicants to the Manchester Volunteer Fire Department

Enclosed/attached is an application for membership to the Manchester, IA volunteer fire department that you had demonstrated interest in. If you still feel that you would like to be considered for membership, please complete the application and return to:

**Membership--Manchester Fire Department
400 East Main St
Manchester, IA 52057**

Applications will be reviewed, and prospective candidates will be scheduled to come to the fire station for an interview with the Membership Committee. Candidate applications will be presented to the full department at the Annual Business Meeting the first week of January.

Until the Annual Meeting, the number of open positions that need filled is not always known.

The current application does not ask for the candidates Social Security number. If chosen for membership you will be considered an employee of the City of Manchester and will be required to provide the number. As an applicant, it is optional for you to provide the number. If you chose to provide on the application, write the nine digits at the bottom of the page.

Member's responsibilities

- The MFD meets every Monday evening beginning at 6:30 pm unless otherwise stated. Holidays are excluded. The 1st Monday of each month is a general drill. The 2nd Monday is a drill for truck operations and specialty teams if needed. The 3rd Monday is the monthly business meeting. The trucks and all other equipment are checked prior to meeting. The 4th Monday is reserved for rescue training. Occasionally there will be 5 Mondays in a month. When this happens, we usually have light duty and often will grill. If you are unable to attend a meeting or training, you may be excused by contacting an officer or leaving a message on the department answering machine. 563-927-4242 (option 3).
- You, as a new member are required to test for the Firefighter 1 program within two years of appointment to the MFD. We encourage you to attend classes and challenge the test in the first year if possible.
- All Firefighters in Iowa are required to have 24 hours of training documented each year. This goal is reached without difficulty on our department. Most members show 50+ hours per year. All training counts toward the goal.
- All members are expected to respond to every page. You as a probationary member are asked to not respond on the first and possible the second truck that leaves the station. As your training progresses and the MFD training staff feel you are ready to contribute at a response, you will be notified that you may join the first crews. This does not mean that you will not have an important role during your initial responses. Retrieving equipment, assisting with carrying, pulling hoses, etc. are all examples of jobs that need done on the scene.
- When responding, you are to report to the station and respond on a truck with your gear. Keep in mind that you may use blue flashing lights to assist with traffic when in route to the station. The blue light is to serve as a warning / alerting device and at no time are you allowed to speed, go thru stop signs or violate any other laws. If involved in an accident, you are to remain at the scene until law enforcement releases you.
- As a probationary member, you will be asked to help with everything. This is part of learning how we operate.
- A medical physical is required by a health care provider within 60 days of appointment as a new member. Forms will be provided by MFD for the provider to complete. MFD pays for the charges associated with the physical that your private insurance company does not. In order to have costs covered by MFD, the physical is required to be conducted at Regional Family Health.
- All MFD staff are required to attend a minimum of (1) Delaware County Firefighters Association meeting per year.

The Manchester Fire Department (MFD) and the businesses and residents of the MFD jurisdiction would like to thank you for this consideration.

For additional information and any questions please contact:

Randy Rattenborg, Chief
Manchester Fire Dept.
563-927-4242 (Fire Station) Email: chief@manfd.com